

Sample form – After-Hours Call Summary

Date of call:	Name of Triage Nurse:	Position and department:

Person making after-hours phone call:	Client	Caregiver	Other

Reason(s) for call For each applicable reason, please indicate if new symptom or exacerbation of symptom AND Problem severity score

Symptom related	New	Exacerbation	Problem severity score Clinician Rated 0-3	Notes
Pain	<input type="checkbox"/>	<input type="checkbox"/>		
Anxiety – client / caregiver	<input type="checkbox"/>	<input type="checkbox"/>		
Nausea and/or vomiting	<input type="checkbox"/>	<input type="checkbox"/>		
Breathlessness	<input type="checkbox"/>	<input type="checkbox"/>		
Terminal restlessness	<input type="checkbox"/>	<input type="checkbox"/>		
Constipation	<input type="checkbox"/>	<input type="checkbox"/>		
Death	<input type="checkbox"/>	<input type="checkbox"/>		
Other symptom	<input type="checkbox"/>	<input type="checkbox"/>		
Other reason(s)				

Response to call	Tick all that apply	Notes
Issue resolved through phone call only	<input type="checkbox"/>	
Home visit after-hours required	<input type="checkbox"/>	
Visit recommended following day	<input type="checkbox"/>	
Contacted palliative care nurse	<input type="checkbox"/>	
Ambulance called	<input type="checkbox"/>	
Admission to hospital	<input type="checkbox"/>	
Other response (s)		